



Letter of Recommendation Cover Sheet for Special Status and Diploma Students

To the Applicant

Complete the information below and give your reference this form. The person providing the letter should send the completed reference directly to Emmanuel College by post, email or fax. If they choose to send their letter of recommendation by mail please provide them with sufficient postage and an envelope addressed to the Office of Admissions at Emmanuel College

Applicant's Name: _____

I hereby waive my right of access to this recommendation.

Signature _____ Date _____

To the person writing this letter of recommendation

Letters of recommendation play an important role in the admission process and therefore we appreciate your candid assessment of the applicant's capacities and motivation for study. Please attach your letter on letterhead, if possible, to this form and return them directly to Emmanuel College by mail, fax or email. If you choose to send them by email, kindly scan both documents and email them as an attachment to emmanuel.admissions@utoronto.ca. The admissions committee may contact you to verify the reference.

Please indicate your relationship and the length of time you have known the applicant, and comment on the following: (a) intellectual and academic strengths or weaknesses; (b) critical and analytical skills; (c) maturity; (d) written and oral communication abilities; (e) integrity; (f) motivation and initiative; and (g) personal judgment.

Name of Reference _____ Date _____

Signature _____ Position _____

Institution Name _____

Institution Address

Email _____ Phone Number _____

Please return this form with your letter of recommendation to:

OFFICE OF ADMISSIONS
EMMANUEL COLLEGE
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TORONTO, ONTARIO M5S 1K7
CANADA

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